

REGISTRATION FORM -

£40 registration fee. Registration fee includes a t-shirt and sweatshirt as uniform, and a school record bag. Children play and learn outdoors all year round and therefore will need appropriate outdoor wear for all year round.

Please provide a copy of your child's birth certificate, copy of proof of address and your child's Red book

Please complete the form below and email at the above address or post to:

Anna Zeneli - Jack and Jill's preschool, St Peter's church Hall, Pickford Lane, Bexleyheath, DA7 4RS.

PLEASE READ : Check out our policies at www.jackandjillspreschool.co.uk

PLEASE READ : For updates regarding preschool JOIN THE CLOSED Jack and Jill's Preschool ON FACEBOOK, check out the Jack and Jill's Facebook Account or check out the blog on the website. We would love for your children to look at photos on Facebook and share these with you, however please supervise your child at all times when accessing the internet; to ensure all content observed is child appropriate and supports their emotional well-being.

PERSONAL DETAILS

Child's Name: Child's DOB: Age:

Address:

Telephone Number:

Mother's Name: D.O.B: National insurance N.O:

Mother's Address:

Mobile Number: Profession: Work Number:

Email:

Father's Name: D.O.B: National Insurance N.o:

Father's Address:

Mobile Number: Profession: Work Number:

Email:

IN CASE OF EMERGENCY

Emergency Contact 1: Relationship to child and Telephone Number:

Emergency Contact 2: Relationship to child and Telephone Number:

HEALTH

Doctor & Surgery:

Telephone Number:

Health Visitor:

Existing medical conditions:

Allergies:

IMMUNISATION RECORD

Are all immunisations up to date?

Sign: Manager sign (seen red book) sign:

ABOUT YOUR CHILD

Favourite Toys/Games/ Activities/ Songs:

Any fears?/phobias:

Is your child potty trained?

Childs Ethnicity:

First Language (Mother tongue is very important and we wish to celebrate your child's language):

Dietary Requirements:

Important Information about Child: (E.g. pets, parent's separation, friends/ family names, previous childcare arrangements, languages spoken, religious beliefs, Special Educational needs, Disabilities, Medical Needs)

SESSIONS REQUIRED (Please complete)

Morning session, Afternoon session, £19 half day session and £38 for a full day. **(There are no payments due if you are in receipt of 15 or 30 hour funding and are covering these**

hours only). If you are late to collect there is a £5 charge after the first 15 minutes, followed by an addition £5 charge every 5 mins after this.

All Day (All Day- Please provide a healthy lunch from home) - NO NUTS

Monday am 9.15-12.15 pm 12.15-3pm

Tuesday am 9.15-12.15 12.15-3pm

Wednesday am 9.15-12.15. 12.15-3pm

Thursday am 9.15-12.15 12.15-3pm

Friday am 9.15-12.15 pm 12.15-3pm

PARENT PERMISSIONS (TO BE READ & SIGNED BY PARENTS)

SUNCREAM I give permission for staff to administer sun cream (supplied from home) to (insert name of child) when necessary.

SignedDate

OUTINGS I give permission for staff to take (insert name of child) on local outings, all within walking distance of the preschool.

Signed Date

PHOTOGRAPHS As part of the on-going recording of our curriculum, we regularly take photos of the children during their play. These photos are used for display work and for your child's records within the preschool. We need your written permission to do this. If you are happy for your child to have their photo taken and displayed, please sign below.

I give permission for (insert name of child) to have his/her photo taken for the use of the pre-school.

SignedDate

PUBLICITY I give/do not give my permission for photographs of my child to be used to advertise the preschool on their website <http://www.jackandjillspreschool.co.uk/> (they will not be named).

I give/do not give my permission for photographs of my child to be used to advertise the preschool on flyers, posters and leaflets (they will not be named).

I give/do not give my permission for photographs of my child (un-named) to appear in newspaper articles. (Please delete accordingly)

I give/do not give my permission for my child's names to appear alongside any photographs printed in newspaper articles. (Please delete accordingly)

SignedDate

ANIMALS Occasionally we may have animals visit the preschool. Any visiting animals will be healthy and fully inoculated. Please tick the following:

My child has no known allergies or aversions to animals

My child is allergic or has an aversion to animals

I have no objection to animals visiting the premises

Signed**Date**

PARKING POLICY

As a family using Jack and Jill's Preschool we adhere to the parking conditions in place:

I will drive slowly and be vigilant to small children arriving and departing the preschool. I will park considerately, not obstructing neighbours driveways and observing parking restrictions.

I will arrive and depart promptly at my child's session times.

Signed**Date**

FACEBOOK POLICY

Jack and Jill's preschool has a facebook page and Facebook group, and will use this to provide news and updates for the families.

We may put up photos of the children taking part in certain activities. I agree that my child can appear on the Jack and Jill's (Anna Zeneli) facebook page.

Signed**Date**

EMERGENCY TREATMENT DECLARATION

To ensure that your child receives the best and most appropriate care, attention and treatment should an emergency or accident happen, you need to complete and sign the following declaration.

I give permission to the registered person (or authorised deputy) to take the necessary steps to ensure that (insert name of child) receives the best and most appropriate care, attention and treatment should an emergency or accident happen. I understand that every effort will be made to inform me of the accident or emergency as soon as possible, but they may need to accompany my child to the hospital in the case of serious accident in my absence, I give permission for the person in charge to authorise hospital staff to administer essential treatment in my absence until my arrival. I understand that I will be contacted immediately should an emergency or accident occur. I understand if a minor accident or incident occurs I will be informed and asked to sign an accident form. I understand that if my child hits their head I will also receive a bump information form.

Signed**Date**

MULTI-AGENCY AGREEMENT AND DATA PROTECTION

As part of Jack and Jill's close working relationship with multi-agency teams, such as your child's health visitor, childminder, schools, Ofsted, speech & language therapists and Bexleyheath's Early Years Advisor and Project Officer etc. We would like to request your consent to speak to multi-agency teams with regards to your child. This is to ensure we are giving the best level of care to all of our children and to ensure we are fully meeting the developmental needs of your child. Please sign to authorise your permission to share this information and to store your information for the purposes of the Preschool. Your information will not be shared with any outside agencies that are not involved with your child. For more

information regarding how we keep and store your information please see our policies (ask Manager if unsure or to request copies).

Signed**Date**

Please tick to accept you have read our policies and procedures

Please tick to confirm you have enclosed a **£40 non-refundable registration fee**
(this includes a t-shirt, jumper & bag) **Please note your child must wear uniform and have
outwear available for all year round (children will play outdoors in all weather).**

Please sign below to indicate that the information given is accurate and correct, and that you will notify us of any changes.

COVID 19

In order to keep our children, staff and visitors safe, we ask you to agree to our health and safety policies and procedures; this includes abiding by all Government Guidance with regards to isolating and social distancing. I understand that I will be charged my normal fee if my child is absent from Preschool -due to illness, holiday and also due to having to isolate if another child, staff member or someone they have come into contact with has got a positive result from Covid 19. I understand every adult that comes into Jack and Jill's will have their temperature taken on arrival.

Signed.....Date.....

Duty of Care

Please sign below to indicate that you know that we have a duty of care to all children that come to our Preschool and we have policies and procedures in place to ensure your children are safe and well cared for at school, we also have a duty to ensure the safety and well being of the child as a whole and will discuss any concerns with you if they occur, and will refer to social care and seek terrorist advice if needed. We do not need permission to share information with Social Services if we believe your child is at risk.

Signed.....Date.....

Children's Social Care:

Have you ever been supported or known to Children's Social Care. Yes / No

If Yes, please give reasons, dates and named social worker

Parent (s) /Main Carer (s)

Name

Parent (s) /Main Carer (s) Signature (s)

.....Date

Start Date: