

01 Health and safety procedures

01.2 Children's bathrooms/changing areas

- Children provide spare clothes and nappies/pants, wipes and any creams needed.
- Changing mats and under are cleaned and disinfected in the changing area.
- Disposable nappies/pull ups are disposed of in sealed bins.
- Staff use gloves to change children and wash hands when leaving changing areas. Please note that gloves are not always required for a wet nappy if there is no risk of infection, however, gloves are always available for those staff who choose to wear them for a wet nappy. Gloves are always worn for a 'soiled' nappy.
- Staff never turn their backs on or leave a child unattended whilst on a changing mat.
- Changing mats are disinfected after each change.
- Anti-bacterial sprays used in nappy changing areas are not left within the reach of children.
- Windows are open to provide ventilation.

Children's toilets and wash basins

- Children's toilets are cleaned twice daily using disinfectant cleaning agent for the bowls (inside and out), seat and lid, and whenever visibly soiled.
- Toilet flush handles are disinfected daily.
- Toilets not in use are checked to ensure the U-bend does not dry out and are flushed every week. Taps not in use are run for several minutes every two to three days to prevent infections such as Legionella.
- There is a toilet brush available for children's toilets which is kept out of reach.
- Cubicle doors and handles are washed by cleaner daily
- Children's hand basins are cleaned twice daily and whenever visibly soiled, inside, and out using disinfectant cleaning agent.
- Mirrors and tiled splash backs are washed daily.
- Paper towels are provided, alongside the hand dryer (for children that do not like the noise of the dryer)
- Bins are provided for disposal of paper towels and are emptied daily.
- All bins are lined with plastic bags.
- Staff who clean toilets wear gloves.
- Wet or soiled clothing is sluiced, rinsed, and put in a plastic bag for parents to collect.
- Floors in children's toilets are washed daily and when needed during the session to prevent slipping.
- Spills of body fluids are cleared and mopped using disinfectant.

- Mops are rinsed and wrung after use and stored upright, not stored head down in buckets.
- Mops used to clean toilets or body fluids from other areas are designated for that purpose only and kept separate from mops used for other areas.